

**VIRTUAL**  
*ANNUAL*  
*GENERAL*  
*MEETING*

**2022**

**INFORMATION ACC. TO SECTION 125  
GERMAN STOCK CORPORATION  
ACT (AKTG) IN CONNECTION WITH  
COMMISSION IMPLEMENTING  
REGULATION (EU) 2018/1212 („EU-IR“)**



**A. Specification of the message**

1. Unique identifier of the event: Virtual Annual General Meeting of Henkel AG & Co. KGaA  
(Formal information acc. to EU-IR: **b48859358e85ec11812b005056888925**)
2. Type of message: Notice of convocation of Virtual Annual General Meeting  
(Formal information acc. to EU-IR: **NEWM**)

**B. Specification of the issuer**

1. ISIN:  
Ordinary shares DE0006048408  
Preferred shares DE0006048432
2. Name of issuer: Henkel AG & Co. KGaA

**C. Specification of the meeting**

1. Date of the General Meeting: April 4, 2022  
(Formal information acc. to EU-IR: **20220404**)
2. Time of the General Meeting: 10:00 a.m. (CEST), 8:00 a.m. UTC
3. Type of General Meeting: Annual General Meeting as virtual meeting without physical presence of shareholders or their representatives  
(Formal information acc. to EU-IR: **GMET**)

4. Location of the General Meeting: URL to the Company's internet site for following the Annual General Meeting in video and audio and for exercising shareholders' rights: <https://www.henkel.de/hv>; <https://www.henkel.com/agm>

Place of the Annual General Meeting as defined by the German Stock Corporation Act: Henkelstraße 67, 40589 Düsseldorf, Germany

(Formal information acc. to EU-IR: **<https://www.henkel.de/hv>; <https://www.henkel.com/agm>**)

5. Record Date: March 13, 2022  
(Formal information acc. to EU-IR: **20220313**)

6. Uniform Resource Locator (URL): <https://www.henkel.de/hv>; <https://www.henkel.com/agm>

**D. Participation in the general meeting****1. Method of participation by shareholder**

Monitoring of the virtual Annual General Meeting by means of electronic video and audio transmission, Exercise of voting rights by issuing powers of attorney and instructions to the proxies appointed by the Company, Exercise of voting rights by postal vote  
(Formal information acc. to EU-IR: **VI; PX; EV**)

**2. Issuer deadline for the notification of participation**

Registration for the Annual General Meeting by: March 28, 2022, 24:00 hours (CEST) (time of receipt)  
(Formal information acc. to EU-IR: **20220328; 22:00 hours UTC**)

**3. Issuer deadline for voting**

Exercising voting rights by absentee ballot / exercising voting rights by granting power of attorney and issuing instructions to the proxy appointed by the Company / authorizing third parties,

- which is done by letter: April 2, 2022, 24:00 hours (CEST) (time of receipt),
- by e-mail or fax: April 2, 2022, 24:00 hours (CEST) (time of receipt),
- electronically via the Henkel InvestorPortal (<https://www.henkel.de/hv>; <https://www.henkel.com/agm>): beyond April 2, 2022, 24:00 hours (CEST) until completion of voting is declared by the Meeting Chair  
(Formal information acc. to EU-IR: **20220402; 22:00 hours UTC**)

**E. Agenda****Agenda item 1**

1. Unique identifier of the agenda item: 1
2. Title of the agenda item: Presentation of the annual financial statements, the consolidated financial statements and the combined management report relating to Henkel AG & Co. KGaA and the Group, each as approved and endorsed by the Supervisory Board, and the report of the Supervisory Board for fiscal 2021. Resolution to approve the annual financial statements of Henkel AG & Co. KGaA for fiscal 2021
3. Uniform Resource Locator (URL) of the materials:  
<https://www.henkel.de/hv>; <https://www.henkel.com/agma>
4. Vote: Binding vote  
**(Formal information acc. to EU-IR: BV)**
5. Alternative voting options: Vote in favor, vote against, abstention  
**(Formal information acc. to EU-IR: VF; VA; AB)**

**Agenda item 2**

1. Unique identifier of the agenda item: 2
2. Title of the agenda item: Resolution on the appropriation of profit
3. Uniform Resource Locator (URL) of the materials:  
<https://www.henkel.de/hv>; <https://www.henkel.com/agma>

4. Vote: Binding vote  
**(Formal information acc. to EU-IR: BV)**

5. Alternative voting options: Vote in favor, vote against, abstention  
**(Formal information acc. to EU-IR: VF; VA; AB)**

**Agenda item 3**

1. Unique identifier of the agenda item: 3
2. Title of the agenda item: Resolution to approve and ratify the actions of the Personally Liable Partner
3. Uniform Resource Locator (URL) of the materials:  
<https://www.henkel.de/hv>; <https://www.henkel.com/agma>
4. Vote: Binding vote  
**(Formal information acc. to EU-IR: BV)**
5. Alternative voting options: Vote in favor, vote against, abstention  
**(Formal information acc. to EU-IR: VF; VA; AB)**

**Agenda item 4**

1. Unique identifier of the agenda item: 4
2. Title of the agenda item: Resolution to approve and ratify the actions of the members of the Supervisory Board

3. Uniform Resource Locator (URL) of the materials:  
<https://www.henkel.de/hv>; <https://www.henkel.com/agma>

4. Vote: Binding vote  
**(Formal information acc. to EU-IR: BV)**

5. Alternative voting options: Vote in favor, vote against, abstention  
**(Formal information acc. to EU-IR: VF; VA; AB)**

**Agenda item 5**

1. Unique identifier of the agenda item: 5
2. Title of the agenda item: Resolution to approve and ratify the actions of the members of the Shareholders' Committee
3. Uniform Resource Locator (URL) of the materials:  
<https://www.henkel.de/hv>; <https://www.henkel.com/agma>
4. Vote: Binding vote  
**(Formal information acc. to EU-IR: BV)**
5. Alternative voting options:  
Vote in favor, vote against, abstention  
**(Formal information acc. to EU-IR: VF; VA; AB)**

**Agenda item 6**

1. Unique identifier of the agenda item: 6
2. Title of the agenda item: Resolution on the appointment for fiscal 2022 of the auditor of the annual financial statements and the consolidated financial statements and of the examiner for financial review of the financial report for the first six months of the fiscal year
3. Uniform Resource Locator (URL) of the materials:  
<https://www.henkel.de/hv>; <https://www.henkel.com/agm>
4. Vote: Binding vote  
**(Formal information acc. to EU-IR: BV)**
5. Alternative voting options: Vote in favor, vote against, abstention  
**(Formal information acc. to EU-IR: VF; VA; AB)**

**Agenda item 7**

1. Unique identifier of the agenda item: 7
2. Title of the agenda item: Resolution on a supplementary election to the Supervisory Board
3. Uniform Resource Locator (URL) of the materials:  
<https://www.henkel.de/hv>; <https://www.henkel.com/agm>
4. Vote: Binding vote  
**(Formal information acc. to EU-IR: BV)**

5. Alternative voting options: Vote in favor, vote against, abstention  
**(Formal information acc. to EU-IR: VF; VA; AB)**

**Agenda item 8**

1. Unique identifier of the agenda item: 8
2. Title of the agenda item: Resolution on a supplementary election to the Shareholders' Committee
3. Uniform Resource Locator (URL) of the materials:  
<https://www.henkel.de/hv>; <https://www.henkel.com/agm>
4. Vote: Binding vote  
**(Formal information acc. to EU-IR: BV)**
5. Alternative voting options: Vote in favor, vote against, abstention  
**(Formal information acc. to EU-IR: VF; VA; AB)**

**Agenda item 9**

1. Unique identifier of the agenda item: 9
2. Title of the agenda item: Resolution on the approval of the remuneration report 2021
3. Uniform Resource Locator (URL) of the materials:  
<https://www.henkel.de/hv>; <https://www.henkel.com/agm>
4. Vote: Advisory Vote  
**(Formal information acc. to EU-IR: AV)**

5. Alternative voting options: Vote in favor, vote against, abstention  
**(Formal information acc. to EU-IR: VF; VA; AB)**

**Agenda item 10**

1. Unique identifier of the agenda item: 10
2. Title of the agenda item: Resolution to amend Article 17 (2) of the Articles of Association (Remuneration of the Supervisory Board)
3. Uniform Resource Locator (URL) of the materials:  
<https://www.henkel.de/hv>; <https://www.henkel.com/agm>
4. Vote: Binding vote  
**(Formal information acc. to EU-IR: BV)**
5. Alternative voting options: Vote in favor, vote against, abstention  
**(Formal information acc. to EU-IR: VF; VA; AB)**

## **F. Specification of the deadlines regarding the exercise of other shareholders rights**

### **Shareholders right: Agenda item proposals requested by a minority per Section 122 (2) of the German Stock Corporation Act [AktG]**

1. Object of deadline: Submission of request to propose additional agenda items
2. Applicable issuer deadline: March 4, 2022, 24:00 hours (CET) (time of receipt)  
**(Formal information acc. to EU-IR: 20220304; 23:00 hours UTC)**

### **Shareholders right: Countermotions per Section 126 (1) of the German Stock Corporation Act [AktG]**

1. Object of deadline: Submission of countermotions in relation to proposals on individual agenda items
2. Applicable issuer deadline: March 20, 2022, 24:00 hours (CEST) (time of receipt)  
**(Formal information acc. to EU-IR: 20220320; 22:00 hours UTC)**

### **Shareholders right: Election nominations per Section 127 of the German Stock Corporation Act [AktG]**

1. Object of deadline: Submission of nominations for the elections of members of the Supervisory Board and of the Shareholders' Committee, or election of auditors

2. Applicable issuer deadline: March 20, 2022, 24:00 hours (CEST) (time of receipt)  
**(Formal information acc. to EU-IR: 20220320; 22:00 hours UTC)**

### **Shareholders right: Provision of question-and-answer facilities per Article 1 (2) of the COVID Measures Act**

1. Object of deadline: Electronic submission of questions
2. Applicable issuer deadline: April 2, 2022, 24:00 hours (CEST) (time of receipt)  
**(Formal information acc. to EU-IR: 20220402; 22:00 hours UTC)**

### **Shareholders right: Electronic submission of video messages for publication prior to the AGM**

1. Object of deadline: Procedure for electronic submission of video messages for publication prior to the AGM
2. Applicable issuer deadline: March 31, 2022, 24:00 hours (CEST) (time of receipt)  
**(Formal information acc. to EU-IR: 20220331; 22:00 hours UTC)**

### **Shareholders right: Objection per Section 245 number 1 of the German Stock Corporation Act (AktG), Section 1 (2) Sentence 1 Number 4 of the COVID Measures Act**

1. Object of deadline: Electronic submission of an objection to a resolution of the AGM
2. Applicable issuer deadline: April 4, 2022 from the beginning of the AGM until the closure of the AGM by the Chair  
**(Formal information acc. to EU-IR: 20220404)**